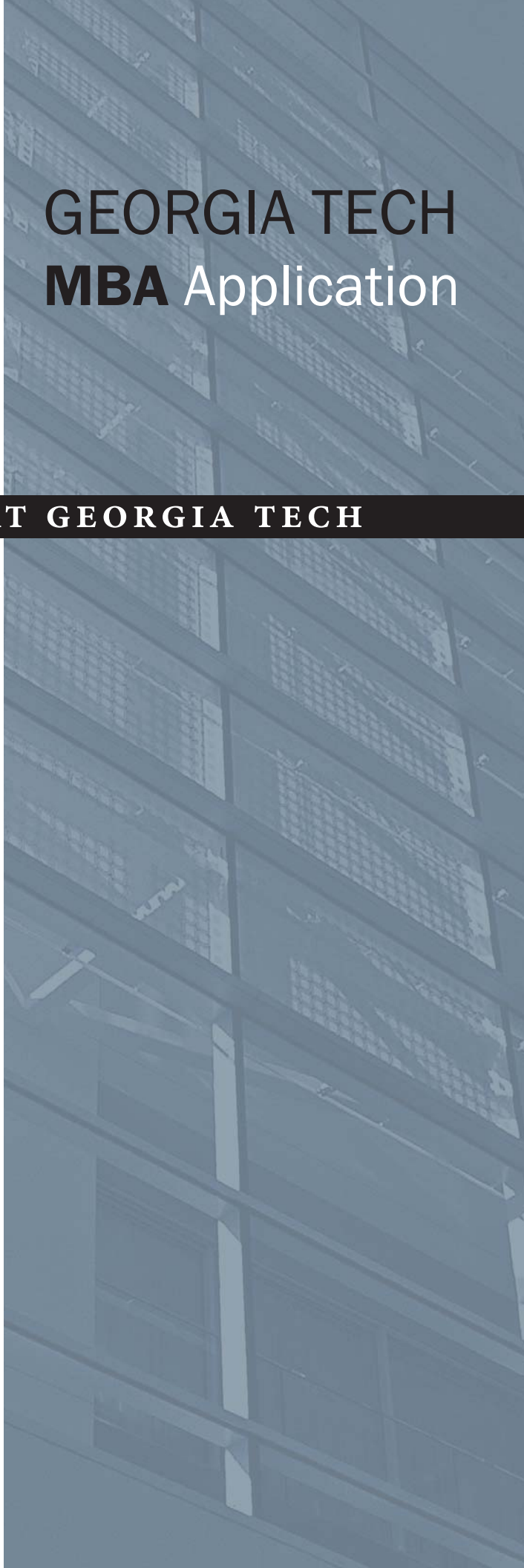
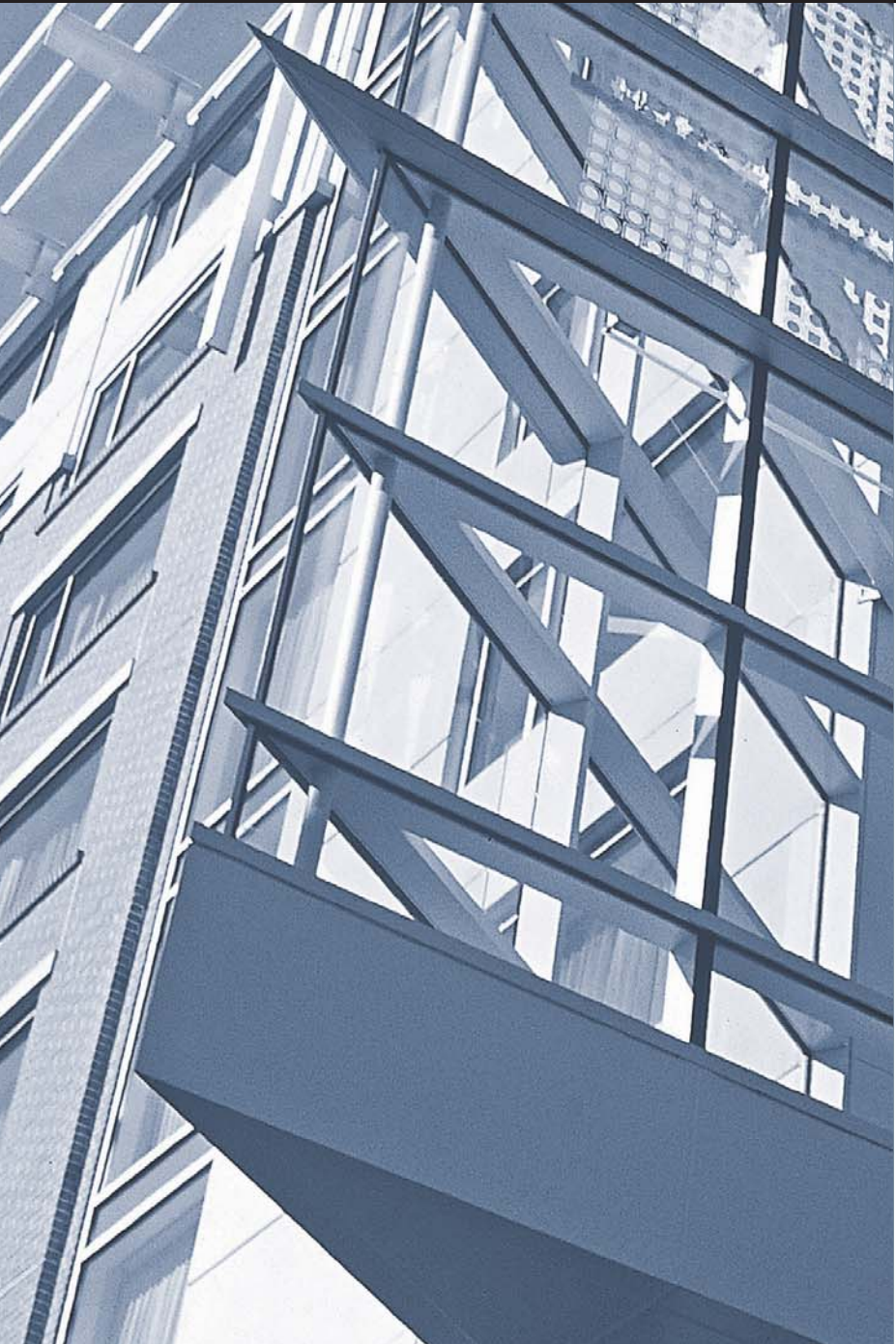




GEORGIA TECH
MBA Application

THE BUSINESS SCHOOL AT GEORGIA TECH



Dear MBA Applicant:

We are delighted that you are considering the MBA program at Georgia Tech. We believe that the College of Management is an exciting and dynamic place for graduate business education. The success and satisfaction of our alumni attest to the strong learning environment that Georgia Tech provides its students.

Admission to the MBA program is highly selective, and each candidate is assessed on a number of dimensions.

Our goal is to select prospective students who aspire to global leadership positions. We look for

applicants with outstanding intellectual promise and strong interpersonal skills, as well as professional and personal maturity and a strong sense of personal ethics and responsibility. Because a high percentage of our applicant pool is qualified for admission, successful applicants are those who present the most compelling arguments for admission and can distinguish themselves from other applicants by their achievements, background, and sense of purpose.

If you have questions about the MBA program, please feel free to contact us at 404.894.8722 or mba@mgt.gatech.edu.

Thank you for your interest in the Georgia Tech MBA program. I look forward to reading your application.



Paula Wilson
Director, MBA Admissions

ADMISSION AND APPLICATION DEADLINES

Full-time MBA Program (admission for fall semester only)

- January 15 – Funding Consideration and International Applicants requiring a I-20. GMAT scores and letters of recommendation due by February 15.
- March 15 – Final Priority Deadlines, US citizens and Permanent residents. GMAT scores and letters of recommendation due by April 15.
- May 1 – Space Available Consideration

Evening MBA program (admission for fall and spring semesters)

- Fall – May 1. GMAT scores and letters of recommendation due by June 1.
- Spring – October 1. GMAT scores and letters of recommendation due by November 1.

We use a rolling decision process, which means that files are reviewed in the order they are completed. If you submit an application that is missing required material, **please be aware that the evaluation process will begin only after all required information has been received.** We will notify you when your application has been received and if any documentation is missing. Your application is considered complete upon receipt of all materials. We encourage you to submit your application as soon as possible. Late applicants risk the possibility of applying after the class is filled.

You will be notified of the Admission Committee's decision in writing by regular mail. Upon your request we will also mail a copy

of your decision letter to the email address that you provide on your application. Admission decisions cannot be given via telephone or fax.

APPLICATION PROCEDURES

A completed MBA application should include:

- MBA application
- Two required essays and an optional third essay
- Three letters of recommendation addressing your candidacy to the MBA program
- Official copy of your Graduate Management Admission Test (GMAT) score
- Academic Transcript

The Georgia Tech MBA program uses a self-managed application process. You are responsible for completing and submitting all required application materials to the College of Management, Graduate Office, Suite 302, 800 West Peachtree Street, Atlanta, GA 30332-0520*. Separately mailing required items will delay the processing of your application. To ensure that each applicant is evaluated on an equal basis with all others, incomplete files are not reviewed. Once a file is complete it generally takes four to six weeks to process and evaluate. International applications frequently take longer to review. After a decision has been reached, you will be informed in writing of the decision. The application and all supporting documents become the property of Georgia Tech and cannot be returned.

To expedite the application process, follow the instructions outlined below. Complete all sections of the application. Respond to each question in the space provided. If you need additional space, attach a separate sheet of paper.

* For express mailings, please use the following address & zip code for best delivery:

*MBA Graduate Office
College of Management
Georgia Institute of Technology
800 West Peachtree Street NW
Atlanta, GA 30308*

Submit the following in a single envelope with the application:

WORK EXPERIENCE AND ACTIVITIES

List your full-time employment, part-time and summer employment, awards and recognitions, and activities. You should also submit a current copy of your resume.

LETTERS OF RECOMMENDATION

Your letter of recommendation should come from individuals capable of

commenting on your academic, managerial, or leadership abilities and potential for graduate study in business. We prefer work-related letters. For example, you might select an immediate or previous supervisor or you may select a professor who can address your academic performance. Each reference should complete the recommendation form, seal it in an envelope, and return it to you.

ESSAY QUESTIONS Respond to the following essay questions. The response to each question should be no longer than one typed page.

1. If you could host a dinner party and invite any four people, either living or dead, whom would you invite and what would the five of you discuss together? There is no right answer concerning the dinner guests; rather we want you to be creative and thoughtful in your response.
2. Essay question 2: Describe how your experience, both professional and personal, have led you to the decision to pursue an MBA at Georgia Tech. How does this decision relate to your future career goals.
3. (Optional) The Admissions Committee believes that the required essays address issues that help us to learn about you and to understand your candidacy for the MBA program. However, you may provide us with any information pertinent to your admission that has not been covered in the rest of the application. Feel free to discuss any unique aspects of your candidacy or any perceived weaknesses.

TRANSCRIPTS Official academic transcripts – If you are currently enrolled as a graduate student at Georgia Tech, the MBA Office will most likely be able to print a copy of the transcripts you submitted with your original application to Georgia Tech as well as a Georgia Tech transcript. If you have already received your graduate degree from Georgia Tech or it has been a while since you enrolled, you may be required to submit official academic transcripts again along with your MBA application. If you have completed academic coursework (graduate or undergraduate) at another college or university since leaving Georgia Tech you will be required to submit one official copy of that

transcript with your MBA application. For more information and to see if you will need to request transcripts contact the MBA Office at 404.894.8722 or mba@mgt.gatech.edu.

GMAT SCORES Official copies of your GMAT score should be sent directly to us from the testing service. Information about the GMAT may be obtained from the Graduate Management Admission Council at www.mba.com. GMAT scores are valid for five years. If you took the GMAT more than five years ago, you need to retake the test and submit a new score.

INTERVIEWS Admission interviews are scheduled by invitation only. However, you may request an informational interview with a representative of the Georgia Tech MBA program at any time. We also strongly encourage you to schedule a campus visit which will give you the opportunity to sit in on an MBA class, meet current MBA students, and tour the College of Management. To request a campus visit email us at campus.visit@mgt.gatech.edu.

RETENTION OF APPLICATIONS

The Graduate Office retains applications for one year only. Applicants wishing to reapply should inform us in writing that they would like to have their file reopened for the following year; applicants must include in the letter what they have been doing for the previous 12 months. If an application was submitted more than a year ago, then a new application should be submitted.

INFORMATION FOR INTERNATIONAL APPLICANTS REQUIRING A NEW I-20 (STUDENT VISA)

FINANCIAL SUPPORT REQUIREMENTS

(Applies only to International students requiring a new I-20 form) All non-U.S. citizens must provide a certified financial statement outlining the financial resources available to them for their studies in the United States. No visa documents will be issued until the Graduate Office receives documentation that the applicant has sufficient resources to meet the expenses for at least the first year of graduate study at Georgia Tech. Certification of the availability of these funds must be included with your application. All documents must be original. No photocopies or faxes can be accepted.

It is important that you are realistic in estimating the total expenses during your graduate study at Georgia Tech. You will be financially responsible for tuition and fees, food, lodging, insurance, laundry, and incidentals such as clothing and entertainment. You must also pay transportation costs, including travel to and from your home country. Because of visa restrictions, many U.S. companies are not willing to hire international students. You should not anticipate coming to the United States and plan to get a job to defray your expenses. You should be aware that it is difficult for international students to find either summer employment or part-time jobs in the United States.

The certified financial statement must include:

- The applicant's original bank statement (or certified copy) showing available funds of at least **\$36,000 in U.S. dollars (USD)**;

or

- A certified copy of a government contract or scholarship offer;

or

- An original offer of support from your sponsor indicating the amount of support, length of support, and his/her relationship to you. In addition, an original bank statement (or certified copy) showing the sponsor's available funds of **at least \$36,000 USD** is required if the sponsor is other than government or corporate.

If you are currently enrolled in a graduate program at Georgia Tech and have an F-1 visa for that program you will not need to submit financial documents to the MBA program.

Financial statements must:

- Show available funds of at least **\$36,000 USD**;

and

- Be dated within six months of our receipt of your application;

and

- Be legible and in English;

and

- Show the equivalent U.S. dollar figure **for the date of the statement**, if the funds are held in another currency.

Georgia Institute of Technology Application For Readmission Form

Office of the Registrar, Readmission, Atlanta, Ga 30332-0315
 Contact Us: comments@registrar.gatech.edu or 404-894-4150

BOX 1

GTID

--	--	--	--	--	--	--	--

Email (Required) _____

Phone (Home) _____

(Cell) _____

Name
 LAST FIRST M

Address
 STREET/APT

CITY STATE ZIP

BOX 2

Proposed Major _____

Former Major _____

Degree Seeking

If Yes Undergraduate Second Undergraduate

Masters Ph.D.

(Must re-enter at the same level as formerly enrolled)

If No Transient Student Special Student

BOX 3

Were you classified as a resident for fee payment purposes when last enrolled? Yes No

If your resident status has changed, email the Residency Office at comments@registrar.gatech.edu or call 404-894-4150.

BOX 4

Are you a United States Citizen or a permanent resident of the United States? Yes No

BOX 5

Term you propose to re-enter: Summer Fall Spring Year _____

Students on **Drop or Review** must submit a Petition to the Faculty (See Instruction Sheet).

Ever enrolled under Co-Operative Plan? Yes No Re-entering Co-Operative Plan? Yes No

Have you ever been convicted of a crime other than a minor traffic offense, or are any criminal charges now pending? Yes No

If yes, attach explanation.

Conviction shall include: A finding of guilty by a judge or jury, a plea of guilty, or a plea of nolo contendere, irrespective of the pendency or availability of an appeal or application of collateral relief.

BOX 6

If you have **NOT** attended another college since you were last enrolled at Georgia Tech, check here

Please list dates of attendance at all colleges attended since last enrolled at Georgia Tech. Failure to disclose all colleges can result in your application being denied. You should immediately have official transcripts sent to the Office of the Registrar, Readmission, Atlanta, Ga 30332-0315.

***** A DECISION CANNOT BE MADE ON YOUR APPLICATION UNTIL ALL FINAL, OFFICIAL TRANSCRIPTS ARE RECEIVED *****

College	Inclusive Dates of Attendance	Earned Degree	Estimated GPA
1. _____	_____	_____	_____
2. _____	_____	_____	_____

I certify that the above information is true and accurate, to the best of my knowledge

Signature of Applicant: _____ Date: _____

***** APPLICANT DO NOT WRITE BELOW THIS LINE *** APPLICANT DO NOT WRITE BELOW THIS LINE *****

Major: _____ Recommended Not Recommended

School Director: _____ Date: _____

Comments: _____

1. _____ Your application for readmission has been approved for _____ Term, _____ . Registration Begins _____

2. _____ Your academic standing will be Probation Warning Good Standing

3. _____ You were not recommended by your Major School; therefore, your readmission is not approved.

4. _____ Your Petition to the Faculty was not approved; therefore, your readmission is not approved

5. _____ Comments: _____

Readmission Counselor _____ Date: _____

Registrar _____ Date: _____

GEORGIA TECH MBA APPLICATION

Please read all instructions carefully. Type or print neatly in dark ink. You must sign and date this application, verifying that information is true and correct.

Georgia Tech Identification Number (GTID): _____

2. Full Legal Name: _____
 Last Name (Family Name) First Name (Personal Name) Middle Name Suffix (e.g., Jr.)

3. Will we receive records for you under any other name? Yes No If yes, what name?

4. Permanent Mailing Address	5. Current Mailing Address (if different from permanent)
Street _____	Street _____
City _____	City _____
State _____ Country _____ Zip _____	State _____ Country _____ Zip _____
Home Telephone Number _____	Day/Current Telephone Number _____
Email Address _____	Valid until _____ / _____ / _____ (mm/dd/yy)

6. Sex Male Female 7. Date of Birth _____ / _____ / _____ (mm/dd/yy) 8. Place of Birth _____

9. Race/Ethnic Group (Reported to federal/state agencies to evaluate civil rights compliance.)

- | | | |
|--|--|--|
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Black or African American | <input type="checkbox"/> Native Hawaiian or Other Pacific Islander |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Hispanic or Latino/Latina | <input type="checkbox"/> White |

10. Citizenship: U.S. Citizen Non-U.S. Citizen 11. State of Legal Residence (Required for U.S./PR/H visas only)
 Country of Citizenship (if not U.S.) _____ State of Legal Residence _____

Visa Type* (e.g., PR, F1, H1, J1) _____ If Georgia, County of Residence _____

* If Permanent Resident (PR), you must include a copy of your Alien Registration card, front and back, or you will be coded as an international student. (If GEORGIA, (US/PR/H-visa only) you must complete the APPLICATION FOR GEORGIA RESIDENCY and provide a copy of your visa, if applicable, to be considered for resident tuition and fees.)

12. Program of Study

- A. Planned Enrollment Term: Full-time MBA- Fall 20__ Evening MBA- Fall 20__ Evening MBA-Spring 20__
 B. Planned Enrollment Status: Full-time C. Planned Campus: Main

13. Academic History

A. List each institution after secondary school, including Georgia Tech, that you have attended or are attending. List all post-secondary degrees that have been or will be earned by your planned enrollment date. Continue on a separate sheet if necessary. If you are currently enrolled, give the last expected date of enrollment. Two official transcripts are required from each institution you attended. Failure to comply can disqualify your application.

Name of Institution	Location	Attendance		Degree / Major	Degree Date	GPA
		FROM (MM/YY)	TO (MM/YY)			

B. GMAT Date taken or to be taken: _____ / _____ (mm/yy) Total Score: Verbal %: _____ Quantitative %: _____ AWA: _____

GEORGIA TECH MBA APPLICATION CONTINUED

I am applying for the Dual degree program with MBA and _____

I am already enrolled in the following graduate degree program at Georgia Tech: _____
(List other graduate program)

Undergraduate Major (Please check the appropriate area)

- | | | |
|--|---|---|
| <input type="checkbox"/> Business/Management | <input type="checkbox"/> Economics | <input type="checkbox"/> Engineering/Computer Science |
| <input type="checkbox"/> Science | <input type="checkbox"/> Mathematics | <input type="checkbox"/> Social Sciences |
| <input type="checkbox"/> Humanities | <input type="checkbox"/> Other (please specify) | |

Total Months Of Full-Time Work Experience _____
(Do not include summer jobs or part-time experience, and calculate all experience up to expected time of enrollment)

Calculus Class Completion Institution and Year _____
(At least one college-level calculus course must be taken prior to enrollment in the MBA program. List the school, term, and year)

Anticipated Areas of Concentration (Check all that apply)

- | | | |
|---|--|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> International Business | <input type="checkbox"/> Strategic Management |
| <input type="checkbox"/> Entrepreneurship | <input type="checkbox"/> Marketing | <input type="checkbox"/> Undecided |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Operations Management | |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Organizational Behavior | |

RECORD OF FULL-TIME EMPLOYMENT

Name _____

Full-time Employment _____

Beginning with your most recent position, in the spaces provided below, list all full-time positions held (exclude part-time and summer employment). Attach an additional sheet if necessary. In addition to the information to be listed on this page, you may also attach a current resume. If you are not currently employed full time or there are gaps of more than three months in your employment, please provide an explanation on a separate piece of paper.

EMPLOYER	TYPE OF INDUSTRY
DATES OF EMPLOYMENT (FROM – TO)	TOTAL NUMBER OF MONTHS EMPLOYED
POSITION/TITLE	NUMBER OF PEOPLE SUPERVISED
RESPONSIBILITIES	

EMPLOYER	TYPE OF INDUSTRY
DATES OF EMPLOYMENT (FROM – TO)	TOTAL NUMBER OF MONTHS EMPLOYED
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POSITION/TITLE	NUMBER OF PEOPLE SUPERVISED
RESPONSIBILITIES	

GEORGIA TECH MBA APPLICATION

To Begin Fall

Name _____

Part-time and Summer Employment

List your part-time and summer employment, beginning with the most recent.

DATES OF EMPLOYMENT (FROM – TO)	EMPLOYER	POSITION	NUMBER OF HOURS PER WEEK
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Awards and Recognitions

List all scholastic, community, and professional awards received since high school.

Activities

List, in decreasing order of importance, your extracurricular, community, and professional activities.

DATES (FROM – TO)	ACTIVITY
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

LETTER OF RECOMMENDATION

Name of Applicant _____
LAST FIRST MIDDLE

To the Applicant:

Please type or print your name above. If you want this letter to remain confidential, sign below. Give this form to your employer, faculty member, or someone qualified to comment on your professional and/or academic performance. A personal letter of reference from a family friend or co-worker carries less weight. The recommender must enclose the evaluation in the envelope provided, sign across the seal, and return it to you for inclusion in your application.

Waiver of Rights Under the Family Educational Rights and Privacy Act of 1974:

I hereby waive my right to inspect, review, and have access to this evaluation, when completed in connection with my MBA application to the Georgia Institute of Technology.

Signature of Applicant _____ Date _____

To the Recommender:

The person whose name appears above is applying to the MBA program at Georgia Tech. A candid and detailed assessment from the recommenders selected by the candidate greatly assists the MBA Admissions Committee in its review of the application. We would like to have your comments regarding the applicant's aptitude for graduate business education and his/her potential as a leader and manager. This form is provided for your convenience only, and we welcome your comments in whatever form you deem appropriate. We appreciate the time and effort on your part to evaluate the applicant. Please note that your comments will be held in confidence if the applicant has signed the above waiver statement.

LETTER OF RECOMMENDATION CONTINUED

1. How long have you known the applicant and under what circumstances?

2. In making your evaluation of this candidate, with what reference group are you making your comparison?

3. What are the applicant's talents or strengths compared to his/her peers?

4. In what areas could the applicant improve?

- I strongly recommend this applicant for admission.
- I recommend this applicant for admission.
- I recommend with reservations that this applicant be admitted.
- I do not recommend this applicant for admission.

Name _____ Position/Title _____

Organization _____

Mailing Address _____

Signature _____ Date _____

Please return this form in a signed, sealed envelope to the applicant.

Thank you for the time and the consideration of the applicant you have given in responding to this form. The information you provided about this applicant will assist us in the evaluation of his/her application to the MBA program at Georgia Tech.

LETTER OF RECOMMENDATION

Name of Applicant _____
LAST FIRST MIDDLE

To the Applicant:

Please type or print your name above. If you want this letter to remain confidential, sign below. Give this form to your employer, faculty member, or someone qualified to comment on your professional and/or academic performance. A personal letter of reference from a family friend or co-worker carries less weight. The recommender must enclose the evaluation in the envelope provided, sign across the seal, and return it to you for inclusion in your application.

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LETTER OF RECOMMENDATION

Name of Applicant

LAST

FIRST

MIDDLE

To the Applicant:

Please type or print your name above. If you want this letter to remain confidential, sign below. Give this form to your employer, faculty member, or someone qualified to comment on your professional and/or academic performance. A personal letter of reference from a family friend or co-worker carries less weight. The recommender must enclose the evaluation in the envelope provided, sign across the seal, and return it to you for inclusion in your application.

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Date

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