



Dear Georgia Tech Student:

I'm excited you're considering joining the College of Management, ranked as one of the top business schools in the U.S. by BusinessWeek and U.S. News & World Report.

Eligibility for Change of Major

Before you start the change of major process, make sure you are eligible to change your major to Management. As of October 1, 2007, there is a 2.3 GPA requirement for all students requesting a change of major to Management IF the student has completed 60 credits (junior standing) or more. There is no GPA requirement for freshmen and sophomores (fewer than 60 credits).

Directions for Changing your Major to Management

1. If you are eligible to change your major (see above), ask your current major advisor to sign the change of major form, available at:
<http://www.registrar.gatech.edu/students/formlanding/changemajor.php>
2. Attend a Mandatory Change of Major Meeting in the College of Management. Bring your Change of Major form signed by your current major advisor. See below for dates and times. You can find your current advisor at: www.advising.gatech.edu
3. After participating in the COM Change of Major Meeting, submit your change of major form to the advisor at the meeting and the COM will process the form for you through the registrar's office.

Change of Major Meeting Dates

You must attend one of these 30-minute meetings if you wish to change your major (you also may attend if you are just thinking about changing your major). You must attend the full meeting. Bring your Change of Major form, signed by your current academic advisor. The purpose of this meeting is to quickly orient you to our major requirements, make sure you're taking the right classes to keep you on track for graduation and introduce you to your advisor, the internship expectations and the resources in the College of Management. Meet in the Undergraduate Programs Office in the College of Management, Suite 322, and then you'll be directed to the meeting room.

Remaining 2008 Change of Major Meetings:

Wednesday, August 6	3:30 p.m.	Monday, September 22	10:15 am
Wednesday, August 13	10 a.m.	Wednesday, October 8	3:15 pm
Friday, August 15	12 p.m.	Thursday, October 23	1:45 pm
Monday, August 18	4:15 p.m.	Tuesday, October 28	3:30 pm
Thursday, August 21	11:15 a.m.	Monday, November 3	2:15 pm
		Wednesday, November 6	11:15 am
Wednesday, August 27	2:15 pm	Friday, November 21	12:15 pm
Tuesday, September 9	11:15 am	Wednesday, December 3	1:15 pm

I look forward to welcoming you to our major!

Sincerely,

Nancy M. Gimbel

Director of Undergraduate Programs